



## POSITION DESCRIPTION

**POSITION TITLE:** Senior Population Health Analyst  
**FLSA STATUS:** Exempt  
**REPORTS TO:** Director of Quality Improvement  
**REVISED:** January 2019

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### POSITION SUMMARY:

DC Primary Care Association's (DCPCA) member health centers provide comprehensive primary care to 1 in 4 Washington D.C. residents, reaching a total of over 1 million visits a year. DCPCA's Quality Improvement (QI) team provides member health center staff with the training and tools to strengthen and improve access to care, operational excellence, and health outcomes. The Senior Population Health Analyst will bolster the work of DCPCA and our member health centers, helping to leverage data to meet the needs of the populations that we serve.

The Senior Population Health Analyst is a new role at DC Primary Care Association (DCPCA), serving on the Quality Improvement (QI) team. The Senior Population Health Analyst will provide critical analyses for clinical quality improvement programs that seek to identify challenges and best practices among our network of health centers. This role will provide technical expertise to health center staff for optimizing the use of available clinical and claims data. At DCPCA we have access to a wide array of data, including patient data registries, health information exchanges, and population health management platforms. The Senior Population Health Analyst will manage several data-focused projects, under the leadership of the Director of Quality Improvement. These projects will include: evaluating key performance metrics to support value-based payment; reporting quality measures performance; identifying opportunities to close care gaps; and analyzing patient engagement metrics. As we seek to form a connected network of health centers to provide care for a targeted group of patients, we need to harness the power of our data to assess performance, identify high-risk patients, and target our interventions effectively.

The successful candidate will have a strong analytical background, with experience in health care. The ideal candidate has an enthusiasm for data, with extensive experience analyzing, synthesizing, and sharing results with an array of audiences. This talented professional is passionate about DCPCA's mission and the ability to impact primary care in DC and be a data leader at the organization. The Senior Population Health Analyst will be a self-starter, comfortable diving into complex systems. This role provides the opportunity to inform health care practitioners and advocates on key population health trends and drive critical healthcare advances in the District.

### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Manages multi-stage projects from concept to completion;
- Devises advanced projects to improve the quality of patient data collection methods;
- Develops quantitative data dashboards, training modules, and written procedures to drive clinical and operational quality improvement initiatives;

- Analyzes, queries/extracts and validates quantitative data regarding health center services, operations, and payment;
- Identifies opportunities to evaluate programs for effectiveness and quality. Suggests innovative approaches or tools with which to realize result;
- Serves as a health center resource for EHR (eClinicalWorks) best practices;
- Maintains disease registries and analyzes panels at regular intervals to facilitate proactive interventions with clients who meet clinical or quality criteria;
- Serves as an internal expert in quality methods and promotes “systems thinking” throughout the organization.

## **QUALIFICATIONS, KNOWLEDGE, AND SKILLS REQUIRED:**

### Required

- Excellent data management and analytic skills
- Well-developed programming and statistical skills, including the ability to prepare accurate reports using data query, analysis, and presentation tools, such as SQL; MS SQL; MS Excel; MS Access; R; SPSS; and Tableau.
- Knowledge of clinical quality measure specifications and programs such as NCQA PCMH; HEDIS; UDS
- Experience with population health platforms
- Highly developed presentation skills, including the ability to verbally and graphically communicate complex data analyses to a range of audiences
- Ability to multitask and manage multiple projects
- Advanced Office skills, including Outlook and Powerpoint
- Collaborative working style with a willingness to explore and adapt
- Sensitivity to all areas of diversity, including HIV status, race, ethnicity, ability, age, sexual orientation and gender identity.

### Preferred

- Knowledge of eClinicalworks (eCW) EHR
- Knowledge of alternative payment methodologies (such as ACOs), including strategies for evaluating cost/quality of care and stratifying patients by risk
- Experience working with claims data
- Familiarity and experience with the principles of continuous quality improvement

## **EDUCATION AND EXPERIENCE REQUIRED:**

- Bachelor’s degree or Master’s degree in Public Health (epidemiology; biostatistics; economics; applied math; evaluation) Health Informatics, or the equivalent required
- Three or more years of experience with data analysis and quality reporting required, preferably in a primary care practice

## **COMPENSATION:**

DCPCA offers competitive salary based on experience and skills of employees. Additionally, DCPCA provides a comprehensive benefits package that includes medical, dental, vision, 403b match, ancillary benefits, access to Flexible Spending Accounts, and generous leave benefits.

## **ADA SPECIFICATIONS:**

This position is primarily sedentary in the Washington DC office with some local trips to stakeholder and clinical offices, as well as occasional overnight travel. The position may require some bending and

lifting.

DCPCA is a fast-paced, high-energy organization with a very ambitious agenda and a highly motivated staff. This job will experience high work demands under tight timelines requiring a flexible and adaptable approach to daily challenges. There will be long periods in front of the computer and possibly standing or sitting for long periods. Position may require some bending and lifting (no more than 20 pounds).

**TO APPLY:**

Please send your resume and cover letter in attachment form to [recruiter@nonprofithr.com](mailto:recruiter@nonprofithr.com) with the subject line, "Senior Population Health Analyst." Only competitive candidates will be contacted and invited to participate in the selection process. **No phone calls please.** Applications are accepted until the position is filled.